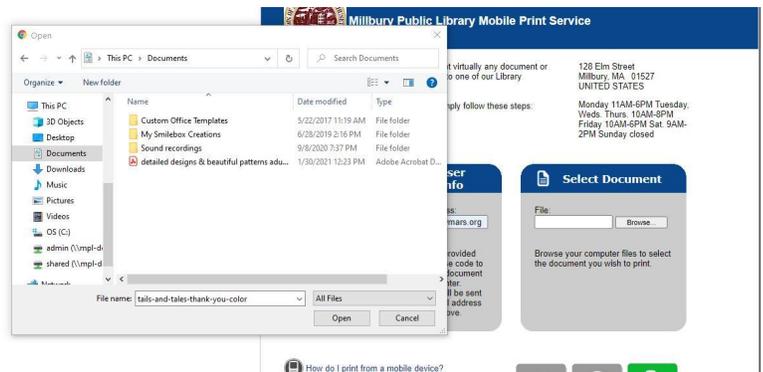
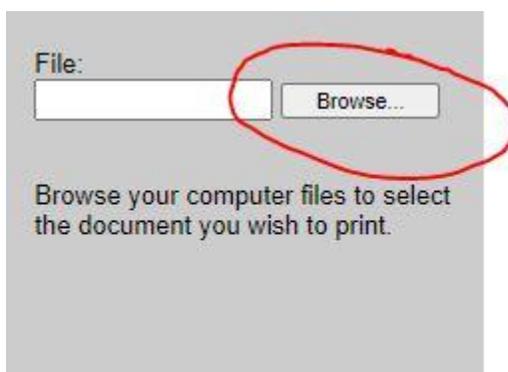


# Mobile Printing Instructions from Computer

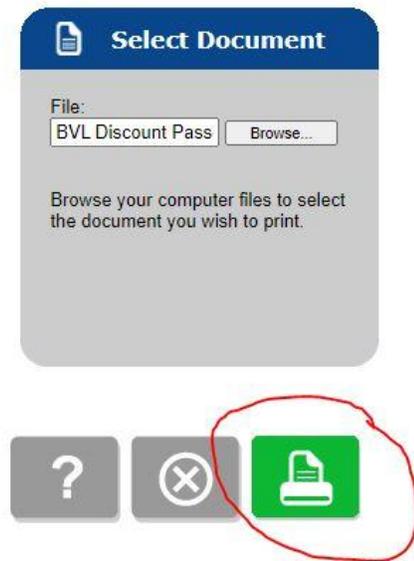
1. After you have clicked the link from the library's website - [https://www.printeron.net/system/printspot/interface/select\\_file.jsp?url=ml/millbury&protocolSwitched=true](https://www.printeron.net/system/printspot/interface/select_file.jsp?url=ml/millbury&protocolSwitched=true) - the following screen will appear. Enter your email address.

The screenshot shows the Millbury Public Library Mobile Print Service interface. At the top, there is a blue header with the library's logo and name. Below the header, there is a welcome message and contact information for the library, including the address (128 Elm Street, Millbury, MA, 01527, UNITED STATES) and operating hours (Monday 11AM-6PM Tuesday, Weds. Thurs. 10AM-8PM, Friday 10AM-6PM Sat. 9AM-2PM Sunday closed). The main content area is divided into three columns: 'Printer' (with options for Black and White and a 'Details' button), 'User Info' (with an 'Email address:' field), and 'Select Document' (with a 'File:' field and a 'Browse...' button). Below these columns, there are links for help topics like 'How do I print from a mobile device?' and 'Download the PrintWhere Driver'. At the bottom, there is a 'Millbury Public Library' logo.

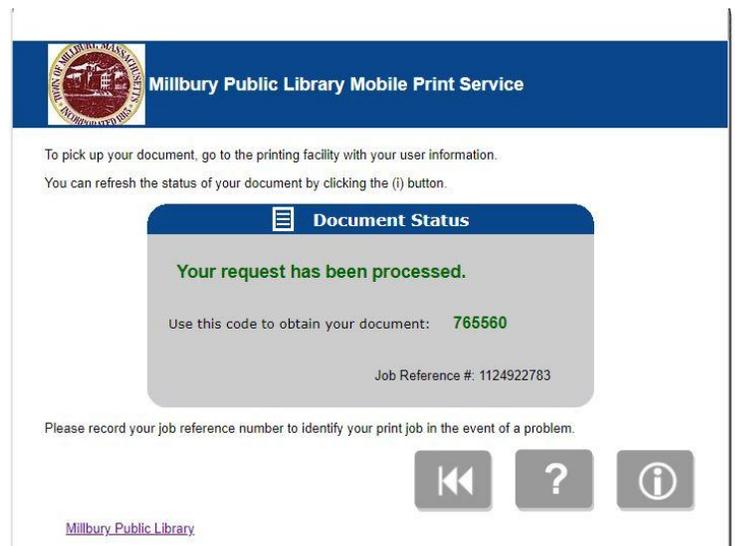
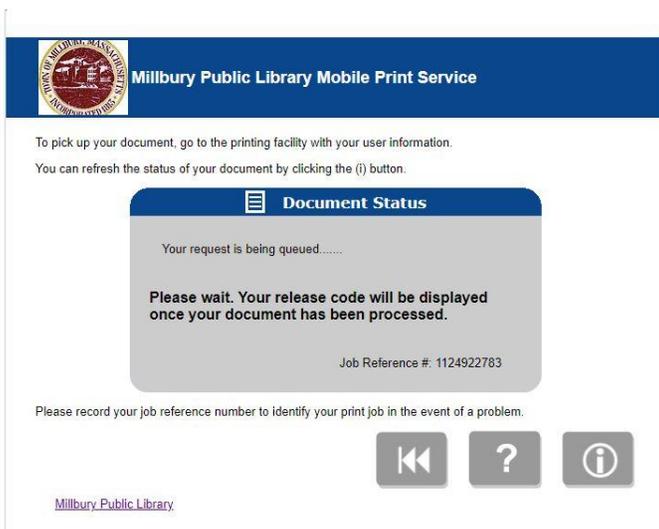
2. After you have entered your email address, you will need to choose the file you wish to print from your computer. Click on "browse" and select the file from your computer.



3. Once you've selected the file from your computer, click the green printer button.



4. A new screen will appear, telling you your request is processing. Once the print has been sent, you will get a confirmation page and a confirmation email. It will provide a release code. Though it is unlikely we will need this code, please bring this number with you in case any issues arise with the print queue system.  
**NOTE: Prints will only stay in the queue 4 hours before they are deleted. Please come to the library to pick up your print in this time frame.**





no-reply@printspots.com 2:24 PM

To: Kaitlin Malixi >

## Release Code for 'tails-and- tales-thank-you-color.docx'

Please use the information provided below to release your print job.

Job Details for Printer : <b>mil-millbury-1</b>

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Document: 'tails-and-  
tales-thank-you-color.docx'

Privacy Release Code: <b>765560</b>

Pages: 1

