

Millbury Library Hotspot Lending Policy

Policy Statement

The purpose of the hotspot lending program of the Millbury Public Library is to provide advanced digital inclusion to all patrons of our community. One of our 5-year Strategic Plan goals is to increase access to digital resources through our local network.

This Hotspot Program supports the Massachusetts Board of Library Commissioners' goal to Advance Equitable Access to Resources by promoting "excellent connectivity and technology infrastructure, training, and support frameworks to equitably meet the needs of library users in Massachusetts and also will satisfy the Institute of Museum and Library Services' American Rescue Plan Act Objective 1.1 for advanced digital inclusion.

Rules

Who Can Borrow a Hotspot?

Any resident from a municipality certified in the State Aid to Public Libraries and the CWMars network is eligible to borrow a hotspot. Patron registration in the library system may be required.

Hotspot borrowers must be 17 years old and in good standing with the library.

Only one hotspot is allowed per household. Each hotspot will support up to 10 connected devices.

For How Long?

Hotspots may be borrowed for 2 weeks

Renewals are not permitted. Hotspots must be returned to the library and may not be checked out again for at least a 24-hour period.

Fines & Fees

Hotspot borrowers will be fined \$0 per day, up to \$0

All patrons are responsible for the replacement cost of the hotspot if not returned.

Loss Or Damage.

Patrons will be held monetarily responsible for loss or damage, though borrowing privileges may be affected. These hotspots have been paid for with ARPA/IMLS funds.

Acceptable Use

Borrowers will adhere to the Millbury Public Library's [internet acceptable use policy](#) when using the mobile hotspot.

While checked out, the hotspot remains the responsibility of the borrower. Borrowers should not lose control of the device by lending to friends or associates.

Any attempt to alter the configuration of the hotspot is strictly prohibited and may result in loss of borrowing privileges.

Hotspots may only be used in the U.S. Any accrued fees will be the responsibility of the patron.

Procedures

Hotspot Availability

Hotspots may be reserved --just like a book-- through the library catalog, <https://millbury.cwmars.org/eg/opac/home> or by calling the library service desk at: 508-865-1181 during normal business hours.

Hotspots are filtered by default using T-Mobile's content filtering for education. Borrowers may request that hotspot filtering be disabled either when borrowing or reserving a device. The library will not ask for a stated reason.

The hotspot should be picked up within 3 days, or it will be set aside for the next user.

Hotspots should be returned to a library service desk. Do NOT place the hotspot in the book drop.

Hotspots should be returned with the power cord, SIM card, battery and case to the Library in the same good working condition as it was when it was checked out.

If the hotspot is not returned within 2 days after the due date, service will be turned off and the hotspot will become unusable.

If the hotspot is damaged or not working, return it to the library desk. Report the nature of the damage to a staff person.

Problems? Direct borrower technical support is provided by T-Mobile to library hotspot borrowers at: **(844) 341-4834**.

Guidelines

If a patron's hotspot borrowing privileges have been revoked due to abuse of privileges, the patron may appeal for reinstatement of borrowing privileges by written request to the Library Director.

Disclaimers

The Library is not responsible for any files, data or personal information accessed/transmitted using the hotspot.

The Library will have no liability for direct, indirect or consequential damages related to the use of the mobile hotspots, including loss of data, or privacy invasions. Those who use the hotspots do so at their own risk and assume full liability for their actions.

This free service is an open network provided for your convenience and its use is at your own risk and is NOT INHERENTLY SECURE. The providers cannot and do not guarantee the privacy of your data and communication while using the service.

There are potentially serious security issues with any computer connected to the Internet without the appropriate protection, ranging from viruses, worms and other programs that can damage the user's computer, to attacks on the computer by unauthorized or unwanted third parties. By using this service, you acknowledge and knowingly accept the potentially serious risks of accessing the Internet over an unsecured network. It is recommended that users take steps to protect their own computer system, such as installing current anti-virus software and maintaining appropriate firewall protection (firewall/VPN). For further information on how to protect yourself on this open network, consult a security professional.

Hotspot users are accessing the internet through the T-Mobile network, not the Library's network.

Illegal acts involving Library equipment or services may also be subject to prosecution.

Initially, hotspots were funded by the American Rescue Plan Act grant administered by the Massachusetts Board of Library Commissioners.

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